

**SECOND AMENDMENT TO JACKSONVILLE CHILDREN'S  
COMMISSION CONTRACT FOR CHILDREN'S SERVICES  
(Criminal Justice Mental Health and Substance Abuse Reinvestment Grant Program)**

**THIS SECOND AMENDMENT TO JACKSONVILLE CHILDREN'S COMMISSION CONTRACT FOR CHILDREN'S SERVICES** is effective as of the 1st day of **May, 2016**, by and between the **JACKSONVILLE CHILDREN'S COMMISSION**, an autonomous board within the Executive Branch of the Consolidated Government for and on the behalf of the **CITY OF JACKSONVILLE**, a municipal corporation in Duval County, State of Florida (the "**Commission**"), pursuant to Sections 51.104(c) & (j), *Ordinance Code* and **MANAGED ACCESS TO CHILD HEALTH, INC.**, a non-profit Florida corporation with principal office located at **921 North Jefferson Street, Jacksonville, FL 32209** (the "**Provider**") for the **Criminal Justice Mental Health and Substance Abuse Reinvestment Grant Program**.

**BACKGROUND FACTS**

A. Commission and Provider entered into that certain Jacksonville Children's Commission Contract for Children's Services (Criminal Justice Mental Health and Substance Abuse Reinvestment Grant Program) dated May 1, 2015, Contract No. 9458-08, as amended by that certain First Amendment to Jacksonville Children's Commission Contract for Children's Services dated December 7, 2015 (the "**Agreement**"); and

B. Commission and Provider desire to amend the terms of the Agreement to extend the Agreement for one year which coincides with the third and final year of the Grant Agreement (Contract No. **LHZ43**) between The Florida Department of Children and Families and the City of Jacksonville; and

C. The City of Jacksonville's Procurement Division approved the Commission's request for an Administrative Award (AD-0665-14) on May 12, 2016, authorizing the extension of the Agreement.

**NOW, THEREFORE**, in mutual consideration of the provisions contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. **Background Facts**. The Background Facts set forth above are true and correct and incorporated herein by this reference.
2. **Capitalized Terms**. Unless otherwise defined herein, all capitalized terms shall have the meanings given to them in the Agreement.
3. **Amendment to Exhibit B (Scope of Services)**. Exhibit B of the Agreement is deleted in its entirety and replaced with the revised Exhibit B attached hereto.
4. **Amendment to Exhibit C (Program Budget)**. Exhibit C of the Agreement is deleted in its entirety and replaced with the revised Exhibit C attached hereto.

5. **Amendment to Section 3.1 of the Agreement.** Section 3.1 of the Agreement is deleted in its entirety and replaced with the following provisions:

3.1 The Commission shall pay to the Provider an amount not to exceed the total cumulative sum of FIVE HUNDRED EIGHTY TWO THOUSAND SEVEN HUNDRED SIXTY SEVEN AND 00/100 DOLLARS (\$582,767.00) (the "***Maximum Indebtedness***"), contingent upon the existence of lawfully appropriated funds; provided, however, that the maximum indebtedness for the period from May 1, 2015 through April 30, 2016 shall not exceed \$279,027.00, and the maximum indebtedness for the period from May 1, 2016 through April 30, 2017 shall not exceed \$303,740.00. If funding for this Agreement comes from grant funds from a funding agency not a part of the City of Jacksonville, payment by the Commission is further contingent upon the Commission actually receiving such grant funds and those funds being appropriated by Jacksonville's City Council. If the Commission does not receive the grant funds, the Provider agrees to execute any necessary amendments to this Agreement as required by the Commission to accordingly reduce the Maximum Indebtedness, the Services to be provided, the Approved Program Budget, goals and objectives, and to execute any other documents required by the Commission within ten days of demand thereof.

6. **Amendment to Section 3.5.4 of the Agreement.** Section 3.5.4 of the Agreement is deleted in its entirety.

7. **Amendment to Section 4.1 of the Agreement.** Section 4.1 of the Agreement is deleted in its entirety and replaced with the following provision:

4.1. The term of this Agreement is effective as of May 1, 2015 and shall continue and remain in full force and effect as to all its terms, conditions and provisions as set forth herein, through April 30, 2017, unless sooner terminated as provided in this Agreement..

8. **Advance.** The Commission, in its sole discretion, may make an advance payment to the Provider up to and not to exceed fifteen percent (15%) of the Maximum Indebtedness for the period from May 1, 2016 through April 30, 2017. Provider may request an advance payment in writing certifying that such advance payment is necessary to commence the Services to be provided by Provider in connection with this Amendment. The Commission shall review and respond within fifteen (15) business days of receiving such written request. Any such advance shall be recouped pursuant to Section 3.5.3 of the Agreement.

9. **Authority.** Provider represents and warrants to Commission that Provider has full right and authority to execute and perform its obligations under this Amendment and the Agreement, and Provider and the person(s) signing this Amendment on Provider's behalf represent and warrant to Commission that such person(s) are duly authorized to execute this Amendment on Provider's behalf without further consent or approval by anyone. Provider shall deliver to Commission promptly upon request all documents reasonably requested by Commission to evidence such authority.

10. **Ratification of the Agreement.** The provisions of the Agreement shall remain in full force and effect except as expressly provided in this Amendment.

11. **Entire Agreement.** This Amendment is the entire agreement of the parties regarding the modifications to the Agreement provided herein, and supersedes all prior agreements and understandings regarding such subject matter, and may be modified only by a writing executed by the party against whom the modification is sought to be enforced, and shall bind and benefit the parties and their respective successor, legal representatives and assigns.

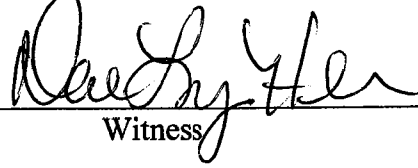
12. **Counterpart Execution.** This Amendment may be executed in a number of identical counterparts, each of which for all purposes is deemed an original, and all of which constitute collectively one (1) agreement.

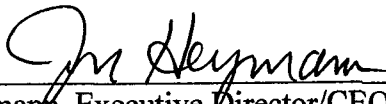
*[remainder of page intentionally left blank]*

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment on the day and year as indicated below.

**JACKSONVILLE CHILDREN'S COMMISSION  
CITY OF JACKSONVILLE, FLORIDA**

ATTEST:

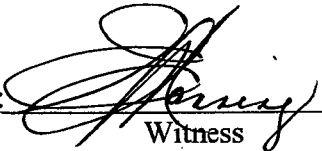
BY:   
Witness


BY:   
Jon Heyman, Executive Director/CEO  
For and on the behalf of the **CITY OF JACKSONVILLE**,  
pursuant to Section 51.104(j), Ordinance Code.

DATE: 6/22/16

ATTEST:

**MANAGED ACCESS TO CHILD HEALTH, INC.**

BY:   
Witness

BY:   
Authorized Official (SEAL)

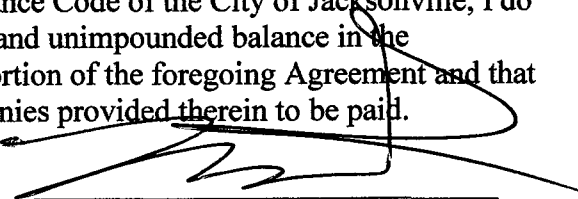

DATE: 6/22/16

Thomas Chiu, MD  
(Printed Name of Signer)  
  
Board Chairman  
Title

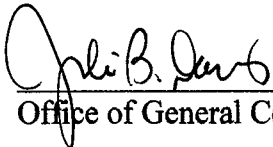
In compliance with Section 24.103(e) of the Ordinance Code of the City of Jacksonville, I do certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the current year portion of the foregoing Agreement and that provision has been made for the payment of the monies provided therein to be paid.

Program:

FY2016: JCPS192CJR JCP039 \$ 303,740.00  
Total Encumbrance \$ 303,740.00  
Sub Object 08201

  
Director of Finance  
9858-08  
Amd 2 

Form Approved:

  
Office of General Counsel

**Exhibit B**  
Scope of Services

**Provider:** Managed Access To Child Health

**Program:** Criminal Justice Reinvestment Grant

**In addition to any service stipulated by the Provider in the Application, the Provider shall perform the following services:**

○ **Program Design Requirements:**

- This is a three year grant agreement for MATCH to provide oversight and quality improvement for the Centralized Coordination Program (CCP). The CCP shall train entities working with the Target Population in identifying and delivering services that adhere to Systems of Care core values of being family-driven, youth guided and culturally and linguistically responsive; that focus on recovery; increase access to treatment for the Target Population; increase public safety by decreasing arrests among the Target Population; increase the number of youth in the Target Population who are diverted from the juvenile justice system; and improve the crisis intervention skills of law enforcement officers and other first responders using the Crisis Intervention Training (CIT) model.
  - Program Coordinator will convene and coordinate monthly Criminal Justice Reinvestment Grant meetings and submit minutes within 5 days of the meeting;
  - Program Coordinator will provide oversight of the Criminal Justice Reinvestment Grant;
  - Program Coordinator will submit a monthly status report to the Grantee (JCC) by the 15<sup>th</sup> of the month reporting any barriers or incidents with the CCP;
  - Program Coordinator will review and submit all invoices for reimbursement by the 10<sup>th</sup> of the month;
  - Program Coordinator will submit the CJRG State Quarterly Report to the grantee by the required deadline;

○ **Staffing Requirements:**

- MATCH will employ one full-time Program Coordinator to provide necessary oversight for the proper delivery of services;
- All staff working in the Program shall pass a Level II background screening prior to working in the Program and shall be rescreened by the Provider annually.

○ **Service Time and Period Requirements**

- Program will operate year round except holiday, weekends and closures for severe weather.
- Primary operation times will be 8:00a.m. - 5:00p.m. Monday-Friday.

**Deliverables:**

- Program Coordinator will develop a oversight tool for the CCP by May 30<sup>th</sup> 2016;

- Program Coordinator will provide grantee a monthly status report by the 15<sup>th</sup> of each month, regarding the CCP with recommendations for improvement to be submitted with reimbursements;
- Program Coordinator will meet monthly with JCC contract manager to develop any required action plans;
- MATCH Program Coordinator will submit all reimbursements in at the required contract timeframe;
- MATCH will report to JCC monthly:
  - Data regarding program goals;
  - Barriers or issues facing CCP;
- MATCH will report to JCC quarterly:
  - Program Goals and Outcomes with the Performance Measures

Exhibit C  
Program Budget

Bottom of Page

**Agency - Program:** Managed Access To Child H - Criminal Justice Mental Health & Substance Abuse Reinv.  
**Fiscal Year:** 16/17 May to April  
**Contract #:**  
**CSC Program Allocation:** \$607,481  
**Budget Status:** Submitted  
**Reviewed By:** rbelcherus  
**Preliminary Budget?:** No

**Salary Accounts**

Account #	Title	Original Program Budget	Original CSC Budget	Amended CSC Budget
569.120	Regular Salaries and Wages	50,000.00	50,000.00	50,000.00
569.210	FICA	3,825.00	3,825.00	3,825.00
569.220	Retirement Contributions	4,501.00	4,501.00	4,501.00
569.230	Life and Health Insurance	13,596.00	13,596.00	13,596.00
569.240	Workers Compensation	235.00	235.00	235.00
569.250	Unemployment Compensation	250.00	250.00	250.00
	<b>Salary Totals:</b>	<b>72,407.00</b>	<b>72,407.00</b>	<b>72,407.00</b>

**Expense Accounts**

Account #	Title	Original Program Budget	Original CSC Budget	Amended CSC Budget
0256	FICA 6.2%	0.00	0.00	0.00
2036	Medicare 1.45%	0.00	0.00	0.00
290.1	Contractual Custodians	0.00	0.00	0.00
290.2	Contractual - SRO	0.00	0.00	0.00
290.3	Contractual - Enrichment Specialists	0.00	0.00	0.00
390.1	Field Trip Transportation	0.00	0.00	0.00
390.2	Recreation Transportation	0.00	0.00	0.00
590	Family Literacy/Enrichment Activities	0.00	0.00	0.00
730	Program Consultants and Contractual	202,757.00	202,757.00	202,757.00
730	Field Trip Entrance Fees	0.00	0.00	0.00
735	Per Diem for Professional Services	0.00	0.00	0.00
735.2	Units of Service	0.00	0.00	0.00
740	Other Consultants and Contractual -- Legal	0.00	0.00	0.00
741	Other Consultants and Contractual -- Audit	0.00	0.00	0.00
750	Participant Educational Materials	0.00	0.00	0.00
760	Consumable Program Supplies	0.00	0.00	0.00
770	Assistance to Participants - Rental Assistance	0.00	0.00	0.00
770	Other Program Supplies	0.00	0.00	0.00
771	Assistance to Participants - Emergency Food	0.00	0.00	0.00
771	Student Transportation	0.00	0.00	0.00
771	Snack or Food	0.00	0.00	0.00
771	Local (In County) Staff Development or Training	0.00	0.00	0.00

772	Background and Drug Screenings	0.00	0.00	0.00
780	Office Expenses - Telephone	0.00	0.00	0.00
781	Office Expenses - Utilities	0.00	0.00	0.00
782	Office Expenses - Postage, Shipping, Delivery	0.00	0.00	0.00
783	Office Expenses - Supplies	0.00	0.00	0.00
784	Office Expenses - Copying	0.00	0.00	0.00
785	Electronics (Under \$1,000)	0.00	0.00	0.00
790	Operating Capital Outlay - Computers	0.00	0.00	0.00
791	Operating Capital Outlay - Other	0.00	0.00	0.00
792	College Scholarships	0.00	0.00	0.00
793	Childcare Scholarships	0.00	0.00	0.00
800	Lease/Rent - Equipment	360.00	360.00	360.00
801	Lease/Rent - Building	0.00	0.00	0.00
810	Maintenance - Equipment	0.00	0.00	0.00
811	Maintenance - Building	0.00	0.00	0.00
820	Insurance - Employee or payroll related	0.00	0.00	0.00
821	Insurance - Insurance other	0.00	0.00	0.00
830	Staff Travel	505.00	505.00	505.00
840	Conferences and Staff Development	0.00	0.00	0.00
850	Membership Fees and Subscriptions	0.00	0.00	0.00
860	Advertising	0.00	0.00	0.00
870	Outside Printing and Artwork	0.00	0.00	0.00
875	Local Mileage Reimbursement	99.00	99.00	99.00
880	Other Allowable Costs	0.00	0.00	0.00
885	Wrap Around	0.00	0.00	0.00
890	Allocated Management and & General (Indirect) Expenses (Admin.)	27,612.00	27,612.00	27,612.00
<b>Expense Totals:</b>		<b>231,333.00</b>	<b>231,333.00</b>	<b>231,333.00</b>
<b>Grand Totals:</b>		<b>303,740.00</b>	<b>303,740.00</b>	<b>303,740.00</b>

\* To add a detail level program funder click on any general ledger account.

**Program Funders**

No Funders have been added to this budget.

**Narrative Log**

Date	User	Narrative
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**Email Comment:**

\* Email will only be sent for approvals and rejections unless it was checked in the Approval Chain S

Preliminary Budget? No

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**PROGRAM BUDGET REPORT  
 MANAGED ACCESS TO CHILD H  
 CRIMINAL JUSTICE MENTAL HEALTH & SUBSTANCE ABUSE REINV.  
 FISCAL YEAR 16/17 May to April**

Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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**Salary and Fringe Narrative**

569.120	Regular Salaries and Wages		50,000.00	50,000.00	0.00
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New

Other Funders

Funding Organization	Amount
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Total:

569.210	FICA		3,825.00	3,825.00	0.00
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Other Funders

Funding Organization	Amount
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Total:

569.220	Retirement Contributions		4,501.00	4,501.00	0.00
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Other Funders

Funding Organization	Amount
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Total:

569.230	Life and Health Insurance		13,596.00	13,596.00	0.00
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Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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**Other Funders**

Funding Organization Amount

Total:

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569.240	Workers Compensation		235.00	235.00	0.00
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**Other Funders**

Funding Organization Amount

Total:

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569.250	Unemployment Compensation		250.00	250.00	0.00
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**Other Funders**

Funding Organization Amount

Total:

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<b>Salary and Fringe Totals:</b>			<b>72,407.00</b>	<b>72,407.00</b>	<b>0.00</b>
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**Operating Expense Budget Narrative**

730	Program Consultants and Contractual		202,757.00	202,757.00	0.00
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New  
Original Budget Calculation  
=202757

**Other Funders**

Funding Organization Amount

Total:

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800	Lease/Rent - Equipment		360.00	360.00	0.00
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New



Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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**Other Funders**

Funding Organization	Amount
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Total:

Operating Expense Total:	231,333.00	231,333.00	0.00
Grand Total:	303,740.00	303,740.00	0.00

**Other Funders**

Funding Organization	Amount
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**Audit Trail**

JVENIARD is surrogate for Jveniard created document - May 16 2016 11:41AM  
 JVENIARD forwarded document to - kwilkins - May 16 2016 11:49AM  
 kwilkins submitted document to CSC for approval - May 16 2016 11:51AM  
 rbelcher moved document from ruthw to Rbelcher using the Approval Chain Setup function. - Jun 1 2016 4:41PM  
 rbelcher rejected document - sent back to - Jveniard - Jun 1 2016 4:41PM  
     > Rejected  
 rbelcherus moved document from Jveniard to rbelcherus using the Approval Chain Setup function. - Jun 1 2016 4:45PM  
 rbelcherus moved document from rbelcherus to Jveniard using the Approval Chain Setup function. - Jun 1 2016 4:48PM  
 rbelcherus moved document from Jveniard to rbelcherus using the Approval Chain Setup function. - Jun 1 2016 4:50PM  
 rbelcherus forwarded document to - rbelcherus - Jun 1 2016 4:51PM  
 rbelcherus submitted document to CSC for approval - Jun 1 2016 4:51PM